



January 15, 2025

Dear Patients and Colleagues,

We hope this letter finds you well. We are writing to inform you that, after much contemplation and reflection, Sarah and I have decided to close our practice. Our mission has always been to provide our patients with personalized, evidence based, compassionate care. We increasingly feel that in our current healthcare environment, we are unable to provide patient care in a way that meets this standard. It is with mixed emotions that we announce that Carolina Women's Physicians at 2414 Emerald Place, Greenville NC will be closing. Our last day seeing patients will be March 31, 2025.

While we are available to provide continued medical care until March 31, 2025, patients will need to secure a new physician prior to that date to ensure continuous care. If you are currently pregnant, please contact the office. We will help secure a referral for you to another physician so that your care is uninterrupted.

All medical records are confidential and protected by federal privacy and security regulations. With your authorization, a copy of your medical records can be released to you or transferred to a physician.

Patients have several options:

- You may pick up your medical record(s) at our office;
- You may have them sent to a physician you designate. (*You must provide the name and practice address of your new physician.*)
- You can access your records via the patient portal and make copies of any records you might need.

Complete, sign and return the enclosed medical record release form as soon as possible, but no later than March 1, 2025. Be sure to indicate how you would like to obtain the medical record(s) and whether you would prefer them in electronic or paper form. Our staff will need approximately 14 days to retrieve and prepare the records. There may be a fee for record duplication.

After March 31, 2025, you may obtain a copy of your medical record(s) electronically or via the patient portal.

Providing healthcare for you and with our colleagues for all these years has been a privilege. Please know that we have greatly valued our relationship and wish you and your family the best of health.

Sincerely,

Jennifer Ferguson, MD

Sarah Miller, FNP

Enclosure: Medical Record Release Form